



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

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April 20, 2021

**DIVISION MEMORANDUM**  
DM No. 225, s. 2021

**CONDUCT OF OPEN RANKING PROCEDURE, BEHAVIORAL EVENT INTERVIEW AND WRITTEN EXAMINATION OF APPLICANTS FOR THE POSITION OF PUBLIC SCHOOLS DISTRICT SUPERVISOR**

**To:** OIC-Assistant Schools Division Superintendents  
Chiefs - CID/SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
PSB – Chairman, Members & Secretariat  
Officers of the PSDS Association  
Administrative Officers II  
All Others Concerned

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1. With reference to **Division Memorandum No. 097, s. 2021 (Call for Application for the Position of Public Schools District Supervisor)**, please be informed that this office will conduct an open ranking procedure, behavioral event interview and written examination of applicants who passed the initial screening on **April 26, 2021, Monday**.
2. The open ranking, behavioral event interview and written examination will be conducted at the SDO – Library Hub from 8:00AM to 5:00PM.
3. The applicants who have passed the initial screening will be notified via e-mail on or before **April 23, 2021 (Friday)**.
4. Following the health and safety protocols of the IATF, the applicants will be divided into two (2) groups. The applicant's group will be sent via e-mail. The members of the PSB, the TWG and the first group of applicants should be at the venue at 8:00AM, and the second group at 12:30PM.

DEPEDQUEZON-TM-SDS-04-009-003



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Date/Time: 4/20/2021  
By: Rommel  
Ref No: DM 225, S. 2021



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5. Select officers of the PSDSs Association, (to be determined by the association president), and select Administrative Officers II will observe the conduct of the open ranking via virtual platform using **Zoom Meeting ID: 948 9368 4203** and **Passcode: 12345**. They must enter the meeting link at 8:00AM.
6. Applicants should ensure that all copies of original documents are available during the conduct of the open ranking for validation and pointing purposes.
7. Expenses relative to this activity are chargeable against local funds subject to usual accounting and auditing procedures.
8. Posting and immediate dissemination of this Memorandum is desired.

**ELIAS A. ALICAYA, JR.**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

asdsqtm/04/20/2021

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